

GO System™ Implementation Kit

In addition to the practical ideas and usable insights provided during each *GO System™* workshop session, each class participant will receive an easy-to-follow *GO System™* implementation kit and a copy of the book *Getting Organized*. Together, they reinforce the classroom instruction and provide each participant with the tools they need to get started on the road to getting organized, better focused and more productive.

Contact Linda Chu at Out of Chaos for workshop information:
info@outofchaos.ca or call 604.813.8189.



A step-by-step guide for implementing the *GO System™*.



A copy of *Getting Organized*, a 192-page book addressing the six major issues that cause disorganization.



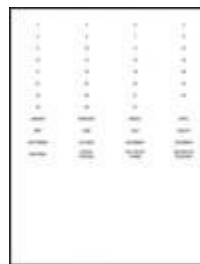
A 96-page workbook of ideas and exercises to improve focus, organization and productivity.



A bullet-point, quick reference reminder of key system decisions.



An initial supply of follow-up forms.



A complete set of suggested file folder labels.



A CD with a variety of implementation resources including forms